MINUTES
SPECIAL COUNCIL MEETING

SEPTEMBER 16, 2026
6 :00 p.m.

Minutes of the Special Meeting of the Council of Montreal West help on September 16, 2026, at the Town Hall located at 50 Westminster Avenue South.

Present:	Mayor:	Mr. Jonathan Cha	
	Councillors:	Ms. Lauren Small-Pennefather	Seat 1
		Ms. Martha Slocombe	Seat 2
		Mr. Nicholas Tassé	Seat 3
		Mr. Philippe Bergeron	Seat 4

Absent:

Also present:
Me Raffaelle Di Stasio, Director General
Me Mathieu Poitevin, Assistant Clerk

Mayor Jonathan Cha acted as chairperson of the meeting.
Mr. Mathieu Poitevin, Assistant Clerk, acted as secretary at the meeting.

No one was in attendance.

1. Opening of the Meeting

It was moved by Councillor Nicholas Tassé, seconded by Councillor Philippe Bergeron and resolved.

That the Meeting be declared open.

Carried unanimously.
20260916-001

The Mayor called the Meeting to order at 6 :28 p.m.

2. Adoption of the Agenda

It was moved by Councillor Philippe Bergeron, seconded by Councillor Nicholas Tassé and resolved:

To adopt the agenda for the special meeting of September 16, 2026, with the following amendments, given that all council members are present and unanimously consent to the addition of this item to the agenda.

Adding :

5.1 Contract Award – Geotechnical and Environmental Studies
Strathearn Avenue North.

6.1 Rental of a snowblower with an operator.

6.2 Language of election information provided to voters.

By replacing:

The title of item 5 with the following:

Contract Award – Quality control of materials and geotechnical and environmental studies on Ainslie Street and Ballantyne Avenue North.

Carried unanimously.
20260916-002

3. Urban Departement

a) Site Planning Projects and Architectural Integration Programs (SPAIP)

It was moved by Councillor Martha Slocombe, seconded by Councillor Lauren Small-Pennefather and resolved:

1) To acknowledge receipt of the minutes of the meeting of the Urban Planning Advisory Committee (PAC) held on September 9, 2026.

2) To approve as presented under the SPAIP the following plans submitted to this meeting, despite the recommendations of the PAC as outlined in the minutes:

Adress	**Project**
207 Bedbrook	Replacement of four windows
40 Westland	Replacement of the roof cladding
60-62 Roxton	Replacement of the main entrance railings

3) To approve with conditions under the SPAIP the following plans submitted to this meeting, despite the recommendations of the PAC as outlined in the minutes:

Adress	**Project**
70 Nelson	Replacement of the fascia on the main building. By replacing the conditions with the following: That the aluminum used replicates as closely as possible the details of the existing fascia.

4) To postpone the review of the following plans and projects to a future meeting of this Council, in accordance with the recommendations of the PAC as specified in the minutes:

Adress	**Project**
209 Strathearn N.	Replacement of the roof cladding
41 Parkside	Replacement of the cladding, sixteen windows, two Doors, conversion of the rear three-season structure Into a full extension, replacement of the fascia and soffits.
120 Sheraton	Replacement of the main façade cladding and painting of main entrance door, garage door and side door.

Carried unanimously.
20260916-003

4. **<u>Awarding of contract – Road resurfacing on Ainslie Street</u>**

WHEREAS the Town of Montreal West issued a public call for tenders for the reconstruction of the roadway on Ainslie Street;

WHEREAS eleven tender packages were ordered and eight bids were received;

WHEREAS these bids were evaluated for compliance with the administrative and technical requirements of the specifications by the engineering firm Avizo;

THEREFORE:

It was moved by Councillor Nicholas Tassé, seconded by Laure Small-Pennefater, Councillor, and resolved:

1) That the contract for road resurfacing on Ainslie Street be awarded to the contractor Les Entreprises Michaudville Inc., the lowest compliant bidder, at a price of $ 493 150.69 (before taxes).

2) That this expenditure be charged to the unappropriated surplus.

3) That the Mayor and the Clerk be authorized to sign any contractual document required for the purposes of this resolution, as the case may be.

Carried unanimously.
20260916-004

5. Awarding of contract – Quality control of materials and geotechnical and Environmental studies on Ainslie Street and Ballantyne Avenue North

WHEREAS the City must carry out road resurfacing work on Ainslie Street and Ballantyne Avenue North;

WHEREAS the City must engage the professional services of a specialized firm to conduct the geotechnical and environmental studies required for the project design and to ensure quality control of the materials to be used in the execution of the work;

WHEREAS article 20 of the City's by-law on contract management authorizes the City to enter into a professional services contract by mutual agreement when the expenditure exceeds $25 000 but remains below the threshold requiring a public call for tenders;

WHEREAS in order to avail itself of this option, the City must establish and annually update a list comprising at least three suppliers capable of meeting its needs;

WHEREAS the City has established and maintains such a file;

WHEREAS Groupe ABS Inc. submitted a proposal for a total amount of $56 314.34, including applicable taxes;

THEREFORE

It was moved by Councillor Philippe Bergeron, seconded by Councillor Martha Slocombe and resolved:

1) To award the professional services contract to Groupe ABS Inc. For conducting geotechnical studies and quality control of materials as part of the road rehabilitation work on Ainslie Street and Ballantyne North, in accordance with its proposal, at a cost of $36 314.34, all taxes included;

2) To charge this expense to the unappropriated surplus.

3) To designate the Deputy Director of the Public Works Department as the person responsible for the administrative monitoring of the contract.

Carried unanimously.
20260916-005

5.1 Awarding of contract – Geotechnical and Environmental studies on Strathearn Avenue North

WHEREAS the City plans to carry out reconstruction work on Strathearn Avenue North;

WHEREAS the City must engage the professional services of a specialized firm to conduct the geotechnical and environmental studies required for the design of this project;

WHEREAS article 20 of the City's by-law on contract management authorizes the City to enter into a professional services contract by mutual agreement when the expenditure exceeds $25,000 but remains below the threshold requiring a public call for tenders;

WHEREAS in order to avail itself of this option, the City must establish and annually update a list comprising at least three suppliers capable of meeting its needs;

WHEREAS the City has established and maintains such a file;

WHEREAS Enviroc has submitted a proposal for a total amount of $27 335.31, including applicable taxes;

THEREFORE

It was moved by Councillor Nicholas Tassé, seconded by Councillor Lauren Small-Pennefather and resolved:

1) To award the professional services contract for conducting geotechnical and environmental studies for Strathearn Avenue North to Enviroc, in accordance with its proposal, at a cost of $27 335.31, all taxes included.

2) To charge this expense to the unappropriated surplus.

3) To designate the Deputy Director of the Public Works Department as the person responsible for the administrative monitoring of the contract.

Carried unanimously
20260916-006

6. Administrative termination of employment – employee number 1021

It was moved by Councillor Lauren Small-Pennefather, seconded by Councillor Martha Slocombe and resolved:

That the employment of employee number 1021 be administratively terminated effective September 17, 2026.

Carried unanimously.
20260916-007

6.1 Snow blower rental with operator

WHEREAS the Town of Montreal West issued a public call for tenders for the award of a contract to lease a snow blower, including an operator and a flagger, for the 2026-2027, 2027-2028 and 2028-2029 winter seasons;

WHEREAS the six (6) tender documents were ordered;

WHEREAS the one (1) bid was received and evaluated, which was deemed non-compliant;

THEREFORE:

It was moved by Councillor Martha Slocombe, seconded by Councillor Lauren Small-Pennefather and resolved:

1) TO REJECT the only bid received, as it was deemed non-compliant with the requirements of the tender documents;

2) TO AUTHORIZE the City to issue a new public call for tenders for the award of the contract to lease a snowblower, including an operator and a flagger.

Carried unanimously.
20260916-008

6.2 Language of election information provided to voters

WHEREAS the preamble to the Charter of the French Language afforms the principles of justice, openness, and respect towards the English-speaking community of Quebec, while Section 3 of the Canadian Charter of Rights and Freedoms guarantee the right to vote, which must remain fully accessible to all voters, regardless of their mother tongue;

WHEREAS the Élection Québec has decided that the voter's guide, the notice of registration, and the reminder card would be sent only in French, with information in English accessible only by a QR code, an inadequate solution for a portion of the electorate, particularly seniors and those with limited digital access or literacy;

It was moved by Councillor Lauren Small-Pennefather, seconded by Councillor Philippe Bergeron and resolved:

That the Town Council of Montreal West request that Élection Québec reverse its decision and reinstate election information printed in both French and English for all provincial elections, in order to uphold the principles of fairness, openness, and accessibility, as well as the values of impartiality, independence, integrity, transparency, and equity held by Élection Québec.

Carried unanimously.
20260916-009

7. Second Public Question Period

The Mayor announced the beginning of the Second Public Question Period at 6:36 p.m.

8. Termination of the Meeting

At 6 :36 p.m., no other questions being asked,

It was moved by Councillor Nicholas Tassé, seconded by Councillor Philippe Bergeron and resolved:

That the Meeting be terminated.

Carried unanimously.

20260916-010

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Jonathan Cha	Mathieu Poitevin
Mayor	Assistant Clerk

The annexes mentioned above are deposited in the municipal archives in *File Archives-20260916*