

MINUTES
SPECIAL COUNCIL MEETING

JULY 9, 2026
6 :00 P.M.

Minutes of the Special Meeting of the Council of Montreal West held on July, 2026 at the Town Hall located at 50 Westminister Avenue South.

Present:	Mayor:	Mr. Jonathan Cha	
	Councillors:	Ms. Lauren Small-Pennefather	Seat 1
		Mr. Nicholas Tassé	Seat 3
		Mr. Philippe Bergeron	Seat 4
Attending virtually :		Ms. Martha Slocombe	Seat 2
Also present :	Me Claude Gilbert, Town Clerk		
	Me Mathieu Poitevin, Assistant Clerk		

Mayor Jonathan Cha acted as chairperson of the meeting.
Mr. Claude Gilbert, Town Clerk, acted as secretary at the meeting.

No one was in attendance.

1. Opening of the Meeting

It was moved by Councillor Martha Slocombe, seconded by Councillor Nicholas Tassé and resolved:

That the Meeting be declared open.

Carried unanimously.
20260709-001

The Mayor called the Meeting to order at 7:01 p.m.

2. Adoption of the Agenda

It was proposed by Councillor Philippe Bergeron, seconded by Councillor Nicholas Tassé, and resolved:

To adopt the Agenda of the Regular Meeting of Thursday, July 9, 2026 as presented.

Carried unanimously
20260709-002

3. Awarding of a mandate– Rues Principales

WHEREAS the revitalization of Westminister Avenue is a priority for the municipal Council;

WHEREAS the City received, following a site visit to Westminister Avenue, a service proposal from Rues principales to develop a revitalization plan for the City's core;

WHEREAS the selected option corresponds to Phase 1 of the proposal, at a cost of \$52,345 (plus taxes), with the option to add a supplementary component of \$25,760 (plus taxes) for the implementation strategy;

WHEREAS the Rues principales is a legally constituted non-profit organization whose mission is to support Quebec municipalities in the revitalization of their commercial arteries and town centers;

WHEREAS, under section 33, paragraph 5, of the Act respecting municipal body contracts (CQLR, c. C-65.01), a contract may be awarded by mutual agreement in cases determined by government regulations;

WHEREAS, pursuant to section 5, subsection 1, of the Regulation respecting the awarding of certain contracts by municipal bodies using a written invitation or mutual agreement procedure (Order in Council 210-2026), a service contract may be

awarded by mutual agreement when it is awarded to a non-profit organization and entails an expenditure below the threshold at which the municipal body is required, under the Comprehensive Economic and Trade Agreement between Canada and the European Union, to invite businesses with an establishment in a territory covered by that agreement to submit a bid;

WHEREAS the contract value is below the applicable threshold of the Comprehensive Economic and Trade Agreement between Canada and the European Union;

WHEREAS the awarding of this contract to Rues principales is permitted under the Act Respecting contracting by municipal bodies and the Regulation to impose conditions for the awarding of certain supply contracts by municipal bodies through a written invitation or negotiated contract procedure;

THEREFORE:

It was moved by Councillor Nicholas Tassé, seconded by Councillor Martha Slocombe and resolved:

- 1) To accept the service, offer from Rues principales in the amount of \$52,345 plus applicable taxes, in accordance with the proposal;
- 2) To authorize the Mayor to sign the said agreement for and on behalf of the Town of Montreal West;
- 3) To designate the Executive Director as responsible for the administrative follow-up resulting from the implementation of the agreement;
- 4) To charge the expense to the unappropriated surplus.

Carried unanimously.
20260709-003

4. Human resources – support service (public works)

WHEREAS the Town of Montreal West wishes to support the development of its public Works management team and contribute to the sustainable optimization of the department's operations;

WHEREAS Mr. Michel Potvin possesses over twenty-five years of management experience in municipal public works;

WHEREAS Mr. Potvin submitted a proposal for an intervention aimed at structuring work methods, optimizing operations, and fostering manager autonomy;

WHEREAS Mr. Potvin proposes to provide services an average of two days per week, at an hourly rate of \$100 plus applicable taxes;

WHEREAS the mandate may be terminated by the City at any time upon 24 hours written notice, without compensation;

THEREFORE,

It was moved by Councillor Lauren Small-Pennefather, seconded by Councillor Philippe Bergeron and resolved:

- 1) To retain the services of Mr. Michel Potvin as a consultant for strategic support regarding public works, in accordance with the terms of the proposal presented to the Council;
- 2) To authorize the Director General to sign the said intervention proposal for and on behalf of the Town of Montreal West, and to handle the administrative follow-up.
- 3) To charge the expenditure to the operating budget.

Carried unanimously.
20260709-004

5. Hiring – foreman (public works)

Postponed to a future meeting.

6. Public Question Period

The Mayor announced the beginning of the Public Question Period at 7 :07 p.m.

7. Termination of the Meeting

At 7:08 p.m., no other questions being asked,

It was moved by Councillor Philippe Bergeron, seconded by Councillor Nicholas Tassé and resolved:

That the Meeting be terminated.

Carried unanimously.
20260709-005

Jonathan Cha
Mayor

Claude Gilbert
Town Clerk

The annexes mentioned above are deposited
in the municipal archives in *File Archives -20260709*